# IMPORTANT HOUSING DATES

***MANDATORY HOUSING INFO MEETING***

**West Village February 20, 8:30 p.m. (Chapel)**
**North Village February 20, 10:00 p.m. (Chapel)**
**East Village February 21, 8:30 p.m. (Chapel)**
**Make-up Meeting February 21, 10:00 p.m. (Chapel)**

**POINT TOTAL REVIEW/APPEAL BY STUDENT…..FEB 26-MARCH 14**

**THEME HOUSING KEM/SCRIPTURE/CHRISTIAN PRACTICES APPLICATION DEADLINE……..……....MARCH 2**

**ACCEPTED MENTORS ROOM SELECTION…….....MARCH 20**

**FINAL LOGIN TIMES E-MAILED…….…..…....MAR 13**

**APARTMENT ROOM SELECTION……..…..…MAR 22-23**

**SINGLES/3-PERSON ROOM SELECTION.....MAR 27**

**DOUBLE/SUITE ROOM SELECTION…….....MAR 28-30**

**OPEN ROOM SELECTION……..……..APR 2-20**

**MAY TERM LOGIN TIMES SENT.....MAR 29**

**MAY TERM HOUSING SELECTION:…….……..APR 2-20**

## PLEASE READ THE FOLLOWING CAREFULLY

- **All Freshmen, Sophomore, and Junior students are required to live on campus (unless commuting from home).**
- **When self-selecting a room, groups <u>must</u> consist of either 2, 4, 6, or 8 students, filling a suite or apartment. If a resident would like to sign up without a roommate or suitemate, he/she can sign up during "Open Housing" dates.**
- **Once a student selects his/her room, the assignment is final. Students <u>will not</u> be able to move or change their assignment (either online or by request).**
- **Floor plans will be available beginning March 1st at the Residence Hall or Apt. desks during normal desk Hours. If you would like to see a building floor plan, please visit your hall of choice.**

***IWU reserves the right to reassign students at any time on the basis of enrollment and housing needs.***

INDIANA WESLEYAN UNIVERSITY

# ROOM SELECTION

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**Housing Website:**

**https://housing.indwes.edu**

**Housing Office Contact:** housing@indwes.edu
Phone: 765-677-2202

**We consider all housing signups to be for the entire 2012-2013 school year.**



Halls/Areas officially close for the Spring 2012 semester on Thursday, April 26th at 10:00am. Only the following students will be allowed to stay beyond this time.

- May assigned students
- Graduating seniors (must be out by Saturday, April 28 as arranged with RA or RD, but no later than 5:00pm).
- Siblings of graduates (must be out by Saturday, April 28 as arranged with RA or RD, but no later than 5:00 p.m.) Please submit late stay request found on the housing homepage https://housing.indwes.edu.
- Athletic commitment (request must be sent by coach to housing@indwes.edu)
- Student workers scheduled during "closed" time (request must be sent by supervisor to housing.indwes.edu)
- Students associated with a University approved trip/group (request must be sent by supervisor/advisor to housing@indwes.edu).

**MAY HOUSING COST**

The charge for May term housing is $116. No refunds for May housing or meals will be given after Wednesday, May 4th, 2011. A student may cancel their May housing through their online May housing application, found at https://housing.indwes.edu. Note: *cancellation of classes does not automatically cancel May housing and meals.*

**MAY TERM MEAL PLANS**

Because of the increased use of the hall/area kitchens, it is strongly recommended for all on-campus May students to purchase a May meal plan. Four different options are available, each with a variety of flexibility. McConn Coffee Company and the College Convenience Store will be open (hours pending) during the duration of May term.

The plans available include:

- 50MAY—50 meals offered ($247)
- 40MAY—40 meals and 35 points ($247)
- 25FMAY—25 meals and 90 points ($247)
- 25MAY—25 meals ($132)

**STEPS TO SIGN UP FOR MAY TERM HOUSING**

1) Complete a housing application online
2) Check your e-mail for your designated sign-up time
3) Select a room during May Term sign-up

Summer Applications: Summer Applications will be available online April 20th. If you desire summer housing and meet Summer Eligibility for housing (see May term eligibility), please sign up by May 14th. Summer Housing Applicants will be placed by the Student Development Office. Spring 2012 graduates are welcome to stay in housing if they meet eligibility requirements.
Note: You may be asked to move from May term housing to Summer housing after May Term)

# MAY TERM HOUSING

A three-week May term is offered at discounted rates for student acceleration, to make up for a course dropped or to allow for a lighter semester load. Most May courses are three credits but a maximum of four credits may be earned. Two to four credits in May is considered full time.

Housing is provided for students who meet one of the following criteria during May Term:

- Enrolled in a class
- Working on-campus
- Athletic commitment
- Associated with a University approved trip/group

*Graduated SP12 seniors that meet the above criteria *are* allowed to live on-campus for May 2012.

May 2012 on-campus students will be housed within the following areas:

- Evans Hall (female)
- Hodson (male)
- South Townhouses 352-415 (male and female)

MAY ROOM SELECTION SIGN-UPS

- APRIL 2-20:

Selection for May term rooms will be similar to Fall Room Selection sign-ups. Students will self-select their room online, after completion of a May Term Housing Application (available March 2011), during their assigned time.
Students may only sign up for roommates during May Term, not suitemates.
May Term login times will be emailed to all current resident students on THURSDAY, March 29. Priority will first be based on current SP12 housing, then normal priority configuring. (see page 1).

Any students desiring to stay on-campus for May term and meets the above criteria must sign-up during May Term Housing selection dates. Late-assignees may request May housing through the Student Development office and will be assigned by the Director or Housing Operations. Preferences and availability are not guaranteed.

Cancellations of May housing may be made on the student's online May housing application through April 26, 2012. Cancellations after this date must be reported directly to the Student Development office.

MAY TERM MOVES

Students currently living within the May designated halls/area that decide to move must be completely checked into their new May assigned room by
Sunday, April 29th at 5:00pm.

Monday, April 30 and Tuesday, May 1st are designated moving days for students relocating to a new hall/area for May term (occurs AFTER graduation). These students must sign-up for a time to check-out with an RA one week in advance.



# ROOM SELECTION LOGIN TIME RATIONALE

A point system will designate the room selection order.

The following criteria will be used to determine your points (printed on your login time information):

- Total number of earned credits (IWU and transfer) 0-120+

- Chapel Attendance
  Subtract number of required non-made up chapels

- Miscellaneous Categories
  - Paid Hall leadership, +3
  - SGA affiliates* +3
  - SGA newly elected senators +12
  - Parking Tickets
    subtract no. of unpaid tickets x 2

*Includes Current SGA senators, Voting Members of the Assembly, SGA Executive Cabinet, SGA Executive Staff

Tie Breaker: In the event of a point tie, the student with the lower 7 digit ID number will be given the earlier login time.

POINT TOTAL REVIEW & APPEAL...Feb. 26-March 14

Housing points will be emailed to each student on February 26. Students have until March 14th to reconcile any discrepancies or errors. You may appeal to the following offices.

Chapel appeals .....Dean of Chapel Office
Academic/CLEP Credits.....Registrar Office's
Parking Tickets.....Campus Police

The University reserves the right to make room and roommate assignments while allowing the students as much freedom of choice as is practically possible. The University also reserves the right to change room assignments or terminate a housing contract whenever this seems in the best interest of the community.

# FALL ROOM SELECTION SIGNUP INFORMATION

**ROOM SELECTION SIGN UPS**

- Mentor Housing Selection (March 20)
- Apartment (March 22-23)
- Singles/Three person (March 27)
- Suites /Doubles (March 28-30)
- Open Housing (April 2-15)
- May Term (April 2-20)

With the exceptions listed below, all current resident students will be assigned a room selection sign-up time, unless they have indicated to the Housing Office that a time is not needed. Graduating seniors will automatically be removed from the list. Approval to live off-campus will result in removal from the housing selection list. (See off campus guidelines pg. 7 or 9)

Preliminary priority points will be sent via e-mail to the student on March 1, 2011. The final room selection login time will be emailed to the student on TUESDAY, MARCH 13, 2012.

A $50 housing deposit is required from all current students planning to return. The deposit must be paid first in order to "unlock" a students' Housing Application.

A completed housing application for the Academic Year 2012-2013 is required to sign-up for housing. When requesting roommates or suitemates, a student must list the other students by ID#, (7 digit number, no spaces) on their online housing application.

**HOUSING APPLICATION**

Two housing applications will be available— for apartment eligible students and non-apartment eligible students. Apartment eligible students desiring to live in non-apartment spaces are still required to complete the "apartment eligible" application.

**CANCELLATION**

All cancellations must be received prior to June 1, 2012 for a refund of the $50 deposit. Cancellation of classes does cancel housing. Students may cancel their Fall housing by contacting the Registrar's office and withdrawing. To cancel housing and commute, please e-mail housing@indwes.edu.



# HOUSING OPTIONS FOR MARRIED COUPLES

**TERMS:**

- Students will pay $2400 board fee at the beginning of each term FA 2012, SP 2013, SU 2013. ($600 per month) Students will be billed through their student accounts at the University so they will be eligible for financial aid. Payment plans may be set up on an individual basis through and upon the discretion of Student Account Services.

**CONDITIONS:**

- Tenants of University Court are part of the IWU community and are expected to adhere to the lifestyle expectations and Student Handbook policies of the University.

**HOUSING APPLICATION:**

- University Court Married applications can be found online at https://housing.indwes.edu.
- After submission, the housing office will contact student regarding apartment availability by April 1st.
- Lease and other necessary paperwork must be completed through the housing office to hold an apartment in University Court.

Cancellations of Family housing may be made by the student 30 days in advance of lease start date to the Director of Housing. Cancellations after this date may be subject to cancellation fees.

# MARRIED HOUSING

**University Court**

**For the 2012-2013 Academic Year, University Court will be married housing. Married students can rent these apartments. A lease will be issued for one year.**

**Description:**
**The units in University Court include:**

- **A large common room**
- **A full-sized kitchen with microwave, stove, and refrigerator**
- **Two bedrooms and one bathroom**
- **Phone hook-up (if desired)**
- **Internet (not wireless)**
- **Cable TV hook-up (additional cost)**
- **Coin-operated laundry**

**The residents of UC enjoy a small courtyard and access to the Community Center, which houses a television and study lounge, a lobby store, and a computer room.**

**The cost of rent for these apartments is $600/month. This includes all utilities, internet, and phone (if desired). Meal Plans can also be purchased by selecting a desired plan on the married housing application found at https://housing.indwes.edu.**

**The apartments are adjacent to the Chapel Auditorium and just a short stroll from the Barnes Student Center.**

**2012-2013**
**University Court Married Housing**



## STEPS TO SIGN-UP FOR FALL

1) **Pay $50 housing deposit at Student Account Services.**
2) **Complete Housing Application online, including roommate/suitemate ID numbers *(one day wait from time deposit is paid to "unlocking" of housing application)***
3) **Sign-up during assigned time online**

**<u>IMPORTANT NOTES</u>:**

- **$50 deposit is required prior to completing a housing application.**
- **When self-selecting a room/suite, a suite must be filled. <u>Students must sign-up in groups of 2, 4, 6, or 8</u> (depending on the space of the designated area). Students without roommates and suitemates (if applicable) must wait to sign up till the "open housing" dates, April 2-20.**
- **Floor plans will be available beginning March 12th at the Residence Hall or Apt. desks during normal desk hours. If you would like to see a building floor plan, please visit your hall of choice.**
- **A designated number of residence hall singles will be available for the 2012-2013 year. Room selection for singles will be by priority points. To participate in single room housing, please indicate your desire for a single room on your housing application and find suitemates. There are no available single rooms in the apartment areas.**
- **Once a student selects his/her room, the assignment is final. Students <u>will not</u> be able to move or change their assignment (either online or by request).**
- **Returning students may be able to reserve a space in their room or suite for any accepted, incoming Fall 2012-2013 student in designated freshman/returning student areas. The freshman student must have a housing application on file to participate.**
- **There are a limited number of three person rooms available in most residence halls. Check hall floor plans for availability.**

***Students who have not paid the $50 deposit will not be able to complete an application. Applications are required to sign up for a room.***

**WHAT'S THEME HOUSING?**
**Theme housing is an opportunity for groups of students to live in a community where they share common interests or goals and where programming is focused around a theme. The ResLife Staff has selected themes to develop on their floor for the 2012-2013 Academic Year.**

**Healthy Living** – ***The Healthy Living theme floor will center on healthy choices, including the areas of diet, exercise, spiritual development, relationships, and more.***

**Local & Global Outreach** – ***The Local & Global Outreach theme floor will partner with local and global organizations to help students make an impact both now and after college.***

**Art, Music, Media, & Dance** – ***The Art, Music, Media, & Dance theme floor would help students express themselves through different creative media. The floor would have an open studio so students could use the space for projects and practice.***

**Sustainability/Transitioning Together** – ***This theme floor will challenge students to think about our role as stewards of God's creation, and how we can all glorify God and care for our community through the use of our resources. This unit will help lead all-hall conservation initiatives and help complete other sustainably –minded projects. Also, the "Transitioning Together" half of the floor will be a transfer-student only unit.***

**How will Kem/Scripture Theme housing work?**

**Students must fill out an "I'm In" form. Forms are located on the first page of the housing website under "important information," https://housing.indwes.edu. Turn this form into Student Development, Suite 260 by March 2nd, 2012 at noon. Students will be housed in order of form submission date. Class or housing points will not gain priority.**



# HOUSING OPTIONS FOR WOMEN

**Apartment Eligibility:**
1) **EITHER: Have at least 60 credit hours attained by the end of May Term 2012 OR be 21 by the start of the Fall 2012 semester**
2) **Be in good citizenship standing (includes chapel skips, parking tickets, discipline record. )**

## NORTH & SOUTH LODGE…….....JR, SR
**Two-person rooms within four-person or six-person apartment suites. Suite shares common living area, kitchen and bathroom. 6-person apartments share 2 bathrooms.**

## SOUTH TOWNHOUSES……..JR, SR
**Two-person rooms within six-person apartment suites, 3-full bath. Suite shares common living area and kitchen.**

**Living in the apartments is a privilege. Students who have not demonstrated the ability to live within community standards will not be permitted to reside in apartment housing. This includes discipline probation, excessive curfew violations, excessive parking issues, and chapel misses.**

## OFF CAMPUS APPLICATION…….SR, other
**Available online…….Due 9/1/12**

**(additional paperwork is required if student is commuting from home)**

**Off-Campus Eligibility: (must meet one)**
- **Living with legal parent or guardian**
- **Taking less than 6 credit hours during semester student is living off-campus**
- **Married (during the semester student is living off-campus)**
- **23 years of age by the start of the Fall 2010 semester**
- **Senior (90 credits) by the end of May Term 2011**

**Applications are available on the housing website.**

**NOTE: Submitting an off campus application does not grant automatic approval. Notification will be sent via email to all applicants after submission. If denied, student will participate in room selection or be automatically assigned by the housing office. If student does not have proper documentation with the housing office to live off campus, a room assignment will be posted to their account.**

# HOUSING OPTIONS FOR WOMEN

## HALL OPTIONS

**CARMIN……FR—SR**
**Two person and three-person rooms available.**

**SPECIAL HOUSING OPTIONS:**
**Eight 3-person rooms: available for three women.**

**EVANS……FR—SR**
**Two-person and three-person rooms available.**

**SPECIAL HOUSING OPTIONS:**
**Six 3-person rooms: available for three women.**

**KEM……SO—SR**
**Four-person and 8-person suites available. Suite residents share common living area and bathroom.**

**SPECIAL HOUSING OPTIONS:**
**NOTE: Theme Housing Participants will be placed first. Space left over will be used for sophomore-seniors during suite housing selection. No freshmen can live in Kem Hall.**

**MARTIN……FR—SR**
**Two-person and three-person rooms available.**

**SPECIAL HOUSING OPTIONS:**
**Six 3-person rooms: available for three women.**

**REED……FR—SR**
**Two-person and three-person rooms available.**

**SPECIAL HOUSING OPTIONS:**
**Six 3-person room: available to three women.**

**NORTH HALL COMPLEX WEST……SO-SR**
**Two person rooms available.**

**SPECIAL HOUSING OPTIONS:**
**Mentor Program: Upperclassmen have the opportunity to be a mentor to freshman in North Hall Complex East. Applications for program available at www.mentoring.indwes.edu. Contact Kim.Parker@indwes.edu for more information. Mentors and roommates/suitemates are pre-housed.**



## CHRISTIAN PRACTICES COMMUNITY

**The Christian Practices Community is a South Townhouse apartment that houses six female students who have chosen learning goals in which to pursue spiritual growth throughout the year. The learning goals must fit within the realm of Christian Practices. The students commit to completing the following activities during both semesters:**

- **Daily/weekly rituals, practices, observances**
- **Weekly meal with all apartment members**
- **Bi-monthly discussion that focuses on achieving the living-learning community's purpose statement**
- **Monthly meeting with faculty advisor and resident director**
- **There is a budget allocated for this living learning community**

**Students may find applications for Christian Practices Community on the housing homepage under "important information." Please turn applications to the Student Development Office, Suite 260. Applications are due March 2nd at noon.**

## *MISCELLANEOUS INFORMATION*

**NEED A ROOMMATE/SUITEMATE?**
**Since all participants must fill an entire suite and apartment, residents may select "yes" on the roommate/suitemate contact field. This allows you to contact, or they to contact you, potential roommates and suitemates through the housing homepage portal.**

**SINGLES/THREE PERSON ROOMS**
**There will be a limited number of designated singles and three person rooms. Singles are available for an extra charge of $440 per semester. Single or three-person participants must select "I want a single room" or "I want a three-person room" on their housing application to participate in single or three-person housing selection. Room selection for these will be by priority points. Students with higher priority will have first selection. Students desiring single rooms must request suitemates and bring them into their room. There will not be any apartment singles available this year. If participants don't get a single or three-person room, they will need to participate in suite or open housing selection.**

# HOUSING OPTIONS FOR MEN

## HALL OPTIONS:

**HODSON……..FR—SR**
Two-person and three person rooms available.

SPECIAL HOUSING OPTIONS:
Six 3-person room: available for three men.

**SCRIPTURE…….SO—SR**
Four-person and 8-person suites available. Suite residents share common living area and bathroom.

NOTE: Theme Housing Participants will be placed first. Space left over will be used for sophomore-seniors during suite housing selection. No freshmen can live in Scripture.

**SOUTH HALL COMPLEX WEST…….SO—SR**
Two-person rooms available.

SPECIAL HOUSING OPTIONS:

Mentor Program: Upperclassmen have the opportunity to be a mentor to freshman in South Hall Complex East. Applications for program available at www.mentoring.indwes.edu.
Contact Kim.Parker@indwes.edu for more information. Mentor and roommates/suitemates will be pre-housed.

## APARTMENT OPTIONS:

Apartment Eligibility:
1) EITHER: Have at least 60 credit hours attained by the end of May Term 2012 OR be 21 by the start of the Fall 2012 semester
2) Be in good citizenship standing (includes chapel skips, parking tickets, discipline record. )

**EAST LODGE……..JR, SR**
Two-person rooms within four-person or six-person apartment suites. Suite shares common living area, kitchen and bathroom. 6-person apartments share 2 bathrooms.

**NORTH TOWNHOUSES……JR, SR**
Two-person rooms within six-person apartment suites, 3 full-bath. Suite shares common living area and kitchen.





Living in the apartments is a privilege. Students who have not demonstrated the ability to live within community standards will not be permitted to reside in small unit or apartment housing. This includes discipline probation, excessive curfew violations, excessive parking issues, and chapel misses.

OFF CAMPUS APPLICATION…… SR, other
Available online……Due 9/1/12

(additional paperwork is required if student is commuting from home)

Off-Campus Eligibility: (must meet one)
- Living with legal parent or guardian
- Taking less than 6 credit hours during semester student is living off-campus
- Married (during the semester student is living off-campus)
- 23 years of age by the start of the Fall 2012 semester
- Senior (90 credits) by the end of May term 2012

NOTE: Submitting an off campus application does not grant automatic approval. Notification will be sent via email to all applicants after submission. If denied, student will participate in room selection or be automatically assigned by the housing office. If student does not have proper documentation with the housing office to live off campus, a room assignment will be posted to their account.